

DEPARTMENT OF JUSTICE  
OFFICE OF THE SOLICITOR GENERAL  
**SUPPLEMENTAL 3 ANNUAL PROCUREMENT PLAN FY 2024**

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Preventive maintenance and repairs of existing units of Rapid Print of OSG.	Divisions & Services	NO	NP-53.9 - Small Value Procurement	July 2024	July 2024	August 2024	August 2024	Regular Agency Fund (01000000)	50,000.00	50,000.00		- Preventive maintenance cost and repair to maintain the good running condition of Rapid Print and other Printing Machines of the OSG Building. (Realignment from budget of preventive maintenance of elevators, pitney bowes and other printing machines, procurement as the need arises, delegated to Admin Division)
	Copy papers & other paper materials w/ OSG print at the back (Additional short copy paper)	Divisions & Services	NO	Repeat Order	June 2024	June 2024	July 2024	July 2024	Regular Agency Fund (01000000)	54,577.50	54,577.50		- Contract for supply and delivery of Copy Papers with OSG logo printed at the back
	Supply of Labor and Materials with the Installation of Fire Protection and Fire Detection and Alarm System (FDAS) for the OSG Relocated Offices at Convergys One Building	Divisions & Services	NO	Competitive Bidding	August 2024	August 2024	September 2024	September 2024	Regular Agency Fund (01000000)	160,000.00	160,000.00		- Additional budget for supply of labor and materials for relocation and installation of fire protection, fire detection, and alarm system for relocation of legal divisions in Convergys One Building. (Realignment of budget from repair of OSG offices including leased office spaces (with the mode of Small Value Procurement); For Phase 6 Relocation)
	OSG Committees (Procurement of Emergency Go-Bag)	Divisions & Services	NO	Competitive Bidding	August 2024	August 2024	September 2024	September 2024	Regular Agency Fund (01000000)	500,000.00	500,000.00		- Additional budget for procurement of Go-Bag or Emergency Bag as Emergency/Disaster Preparedness of OSG Employees (Realignment of budget from repair of OSG offices including leased office spaces (with the mode of Small Value Procurement); Procurement as the need arises.)
	Environmental and Sanitary Services	Divisions & Services	NO	NP-53.9 - Small Value Procurement	August 2024	August 2024	September 2024	September 2024	Regular Agency Fund (01000000)	120,000.00	120,000.00		- Additional budget for annual Pest Control Services and other pest control services for the OSG Building and extension offices and disinfection services. (Realignment of budget from Other General Services (with the mode of Small Value Procurement)).

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